

### Gap year Land Economy applicants

Under the terms of the Freedom of Information Act 2000, I kindly request some information/data regarding the following aspects of admissions for the Land Economy undergraduate course, specifically regarding gap year applicants for the last 6 years of admission.

Please could you provide the following information for entry in 2017, 2016, 2015, 2014, 2013 and 2012 in a table format:

1. Total number of gap year applicants, number offered interviews and number receiving offers
2. Total number of gap year applicants offering A levels as their highest qualification, number offered interviews and number receiving offers
3. Total number of domestic gap year applicants, number offered interviews and number receiving offers
4. The breakdown of subjects offered by each gap year applicant and grade achieved for each subject, number offered interviews and number receiving offers
5. An indication beside each gap year applicant of TSA score, number offered interviews and number receiving offers.
6. Total number of gap year students with Further Maths to AS level only that apply, number that receive interviews, and number that receive offers.

### Response

Thank you for your enquiry to Downing College. We have very few applicants for Land Economy and we do not hold information prior to 2013 or have any further information on the 2013 applicant; the 2017 applicant had studied Maths but not Further Maths.

	2013	2014	2015	2016	2017
Number	2	0	0	0	1
Interview	2	0	0	0	1
Offers	0	0	0	0	0
A levels	1	0	0	0	1
Interview	1	0	0	0	1
Offer	0	0	0	0	0
Domestic	1	0	0	0	1
Interview	1	0	0	0	1
Offer	0	0	0	0	0

### Cost of alcohol

I am writing to you under the Freedom of Information Act 2000 to request the following information.

Please provide me with the amount of spent on alcohol for networking events or other events where alcohol is given out free and paid for by the College. Please break this down by type (e.g. beer, wine, spirits).

I would like to know these numbers from September 1st 2013- to the latest available date.

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If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, please provide advice and assistance, under your Section 16 obligations, as to how I can refine my request to be included in the scope of the Act.

In any case, if you can identify ways that my request could be refined please provide further advice and assistance to indicate this.

### Response

Thank you for your enquiry to Downing College regarding the amount spent on alcohol where it is provided at no charge at College events. It should be noted that the events includes such things as:

1. Some student dinners, e.g. at matriculation and on graduation day
2. Graduands' reception
3. Tutorial receptions and garden parties for students with Tutors and Directors of Studies
4. Development events for alumni and fundraising purposes, e.g. Donors' garden parties
5. MA degree lunches.

Please be advised that we are unable to separate the amounts spent on beer and minerals and we do not record figures for spirits. The amounts spent from September 2013 to December 2016 were as follows:

	beer/minerals £	Wine £
<b>2013</b> (Sept-Dec)	1,290	11,909
<b>2014</b> (Jan-Dec)	2,882	23,759
<b>2015</b> (Jan-Dec)	3,191	33,475
<b>2016</b> (Jan-Dec)	3,550	30,532

### 2017 admissions cycle applying for Law

Under the Freedom of Information Act 2000, would it be possible for you to provide the following information for all undergraduate applicants in the 2017 admissions cycle applying for Law that were called to interview by Downing College:

1. The interview score (1-10) (if called to interview)
2. The Cambridge Law Test Score
2. Whether an offer was made (y/n)
3. Whether an applicant was pooled (y/n)
4. If the applicant was pooled, whether an offer was made to the applicant from another college (y/n)
5. Whether this student was a UK citizen, EU citizen, or international applicant
6. Whether this applicant had his interview at Cambridge or overseas.

### Response

Thank you for your request regarding interview and Law Test scores for undergraduate Law applicants to Downing College for 2017 admissions cycle. To answer your questions please see the attached pdf table. We cannot provide the personal scores of applicants (section 40 exemption – personal data) and we have therefore provided a range of scores.



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Applicants within the interview score range of 9.0 - 10.0	Applicants within the Law Test score range of 8.0 - 9.5	Yes	N		UK	Cambridge
		Yes	N		EU	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
Applicants within the interview score range of 8.0 - 8.9	Applicants within the Law Test score range of 4.0 - 9.0	Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		EU	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		Overseas	Cambridge
		Yes	N		UK	Cambridge
		Yes	N		Overseas	Cambridge
		No	N		UK	Cambridge
		No	N		EU	Cambridge
		Yes	N		UK	Cambridge
Applicants within the interview score range of 7.0 - 7.9	Applicants within the Law Test score range of 5.0 - 8.0	No	Y	N	UK	Cambridge
		No	N		Overseas	Overseas
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		Overseas	Overseas
		No	Y	N	UK	Cambridge
		No	N		Overseas	Cambridge
		No	N		UK	Cambridge
		No	N		Overseas	Overseas
		No	N		EU	Cambridge
		No	Y	N	UK	Cambridge
Applicants within the interview score range of 6.0 - 6.9	Applicants within the Law Test score range of 3.0 - 8.5	No	N		Overseas	Cambridge
		No	N		UK	Cambridge
		No	N		EU	Cambridge
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		EU	Cambridge
		No	N		Overseas	Overseas
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		EU	Cambridge
		No	N		UK	Cambridge
		No	N		UK	Cambridge

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		No	N		UK	Cambridge
		No	N		Overseas	Cambridge
		No	N		UK	Cambridge
Applicants within the interview score range of 5.0 - 5.9	Applicants within the Law Test score range of 4.0 - 7.5	No	N		Overseas	Cambridge
		No	N		EU	Cambridge
		No	N		Overseas	Overseas
		No	N		UK	Cambridge
		No	N		UK	Cambridge
		No	N		EU	Cambridge
		No	N		UK	Cambridge
		No	N		EU	Cambridge
		No	N		EU	Cambridge
		No	N		Overseas	Overseas
Below 4.9	Applicants within the Law Test score range of 5.5 - 6.0	No	N		Overseas	Cambridge
		No	N		EU	Cambridge

Please also be advised the University and the Colleges provide a range of information on your chances of getting into Cambridge by publishing annual statistics of applications, offers and acceptances (data for the 2017 admissions cycle has yet to be posted):

- for each course and/or College for the last five years, through an interactive graph generator;
- by gender, age, geographical region, ethnicity, disability and UCAS tariffs, through a published report; and
- by UCAS Apply Centre, through a published report.

These are available at:

<http://www.undergraduate.study.cam.ac.uk/apply/statistics>

Other guidance on applying can be found at:

<http://www.undergraduate.study.cam.ac.uk/applying>

### A100 admissions gap year

I would like to request some data on the A100 applications from the last four admissions cycles, under the terms of the Freedom of Information Act 2000.

The data I would like is as follows,

- 1) How many applicants applied post A-level and of those how many received interview and offers.
- 2) For the applicants who were given offers (post a level ) and the ones who didn't (post a level) could I get anonymised data on what A Levels they had taken and their average ums scores in each

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individual subject. If an applicant took retakes, could this be indicated as well as how many were taken.

As well as this, I would like their bmat scores.

3) Could I also have a copy of any scoring system used before, during or after interview?

4) Finally, how is contextual data used for gcse's and are there personalized offers for medicine?

### Response

Thank you for your enquiry to Downing College regarding A100 applications from the last four admissions cycles. Please note that numbers do not include applicants whose applications were placed in the Intercollegiate Pool and subsequently offered places by other Cambridge colleges as we no longer have access to their records.

For questions 1-3 please see as follows

UCAS application year		2017	2016	2015	2014
Question 1	Applicants	3	5	4	3
	Interviewed	2	3	3	2
	Offers	0	0	1	0
Question 2	Offers: A levels taken and UMS scores	n/a	n/a	Biology, Chemistry, Maths, Economics*	n/a
	Range of A levels taken by applicants	Biology, Chemistry, Maths, Economics, Psychology	Chemistry, Maths, Further Maths, Biology, Psychology, Physics, Economics	Biology, Sociology, Chemistry, RS, Physics, Maths, Economics	Biology, Geology, Chemistry, Maths
	Range of UMS scores (where produced)	81% - 95%	71% - 98%	Data not available	Data not available
	Offers: BMAT scores (Section 1/2/3)	n/a	n/a	n/a - we cannot provide the personal data of an individual (section 40 exemption)	n/a
	Range of rejected: BMAT scores (Section 1/2/3)	3.0-5.6 / 3.7-6.7 / 2.0-3.0	3.1-6.2 / 4.5-6.6 / 2.5-4.0	Data not available	Data not available

\* A level exam board does not produce UMS scores

Retakes were not indicated by any applicant

<b>Confidential</b>		<b>Interviewer's Report</b>	
Name:	Interviewer:		
Subject:	Type:	Date/Time:	
Entry Year:	Age at Entry:		
School:	GCSE School Score:	A Level School Score:	
GCSE:	Candidate GCSE Score:	Adjusted GCSE Score:	
A-Levels:			
Tests:			
<b>Pre-Interview Assessment</b>		Pre-Interview Score	<input type="text"/>
<i>Actual Start Time:</i>			
<i>Actual End Time:</i>		Score (Interview Only)	<input type="text"/>
Comments on written work/test if applicable		Score (Written Work/Test)	<input type="text"/>
Extenuating Circumstances Form: <input type="checkbox"/>		English Language test required for visa English Language assessment form completed <input type="checkbox"/>	
<b>Key to Grading</b> 10 Exceptional candidate - must take 9 Very strong - definitely worth an offer 8 Strong - worth an offer 7 Probably worth an offer 6 Possibly worth an offer 5 Doubtful of an offer 4 Weak 1-3 Probably unacceptable		<b>OVERALL GRADING</b> Interviewer's recommendation based on overall assessment of the candidate as a potential undergraduate <input type="text"/> (out of 10, rounded to the nearest 0.5)	

For question 4 please note full information about how GCSE's are used in the Admissions process is already in the public domain:

<http://www.undergraduate.study.cam.ac.uk/applying/entrance-requirements/gcse-and-a-level-requirements-facts>

During the Admissions Round, all Colleges are provided with the adjusted GCSE score for each applicant. This takes into account the school's overall GCSE performance in order to provide further context.

In those cases where we know an applicant has either suffered serious health problems while taking GCSEs, or else has endured serious disruption to the school's teaching provision (e.g., as specified in

a submitted Extenuating Circumstances Form), then we take those circumstances into account when assessing the application.

As stated on the University's website

(<http://www.undergraduate.study.cam.ac.uk/courses/medicine>), the typical offer for medicine is A\*A\*A, and the vast majority of Downing's offers are in line with that. However, we assess each application individually and some offers might deviate from A\*A\*A. For example, if a student is taking more than 3 A-levels, our offer might include more than 3 subjects, or we may specify the A\* grades must be achieved in particular subjects. However, we wouldn't usually make offers for medicine which are lower than A\*A\*A.

## Economics Interview Score for the 2015/2016 Application Cycle

Under the Freedom of Information Act 2000, I kindly request the following information:

- 1) The number of successful, pooled, and unsuccessful applicants who applied to read Economics in Downing College in the 15/16 application cycle
- 2) The number of successful EU applicants as a percentage of the total number of successful applicants across all subjects between 2012 and 2016
- 3) The interview scores (of both interviews) of international applicants who applied to read economics in Downing College, indicating their application outcome in the 15/16 application cycle
- 4) The average A Level scores and IB scores of successful, unsuccessful, pooled, and overall economics applicants to Downing College in the 2015/2016 application cycle.

## Response

Thank you for your FOIA enquiry to Downing College regarding Economics interview scores for the 2015/2016 application cycle. I am pleased to provide you with the following answers.

### 1. 2015/2016 application cycle (Economics)

Successful	Pooled	Unsuccessful
8	16	31

### 2. 2012 - 2016 application cycles: number of successful EU applicants as a % of the total number of successful applicants

2012	2013	2014	2015	2016
7.8%	6.5%	7%	7.5%	6.6%

### 3. 2015/2016 international applicant interview scores (Economics)

Interview scores are the personal data of the applicant and therefore exempt from disclosure under section 40(2) of the Act. However, we can offer the range of interview scores. For those who were made an offer the range was 6.0 – 9.0 (average 7.8) and for the rejected candidates the range was 2.0 – 10.0 (average 5.8).

### 4. 2015/2016 application cycle (Economics) - average examination scores

The majority of applicants apply before they have taken their A levels or IB examinations and therefore this information is not available. The number who applied in the 2015/2016 cycle after taking either A levels or IB is very small (only 3 candidates) therefore, under section 40(2) personal



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data of third parties, it would not be appropriate to reveal this information as Downing is a small community and there would be a danger that an individual might be identified.

Please also be advised the University and the Colleges provide a range of information on your chances of getting into Cambridge by publishing annual statistics of applications, offers and acceptances:

- for each course and/or College for the last five years, through an interactive graph generator;
- by gender, age, geographical region, ethnicity, disability and UCAS tariffs, through a published report; and
- by UCAS Apply Centre, through a published report.

These are available at:

<http://www.undergraduate.study.cam.ac.uk/apply/statistics>

Other guidance on applying can be found at:

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### Physical Natural Sciences 2017 entry

For each Physical Natural Sciences applicant in the 2017 admissions round I would like to request the following information:

1. NSAA results/scores (in whichever form these are held by the College)
2. Interview scores (in whichever form these are held by the College - preferably the score given by each interviewer)
3. Whether an offer was made by the College
4. Whether the applicant was pooled
5. Whether the applicant received an offer from a different College through the Winter Pool

### Response

Thank you for your request regarding interview and NSAA scores for Physical Natural Sciences applicants to Downing College for the 2017 admissions cycle.

Scores and results are the personal data of the applicant and therefore exempt from disclosure under section 40(2) of the Act. So instead please see a range of scores grouped according to offer status and average NSAA scores.

<b>1. Average NSAA score</b>	<b>3. Offer made by Downing College (interview score range)</b>	<b>4. Pooled (interview score range)</b>	<b>5. Offer made by different college through Pool (interview score range)</b>	<b>No offer made either via 3, 4, or 5 (interview score range)</b>
15 - 25	6.0 - 10	4.0 - 8.5	4.0 - 8.5	4.0 - 7.0
10 - 14	5.0 - 10	4.0 - 8.0	6.0 - 8.0	3.0 - 8.0
5 - 9	No offer	2.0 - 8.5	8	4.0 - 6.5

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0 - 4	No offer	No offer	No offer	5.0 - 5.5
n/a*	6.5 - 9.0	4.0 - 9.0	5.5 - 6.5	2.0 - 8.0

\*This group did take NSAA but

- those who were picked from the Pool by did not have their NSAA scores provided by their original College; or
- we no longer hold the NSAA scores for those who were pooled and subsequently taken by another College.

Please also be advised the University and the Colleges provide a range of information on your chances of getting into Cambridge by publishing annual statistics of applications, offers and acceptances (data for the 2017 admissions cycle has yet to be posted):

- for each course and/or College for the last five years, through an interactive graph generator;
- by gender, age, geographical region, ethnicity, disability and UCAS tariffs, through a published report; and
- by UCAS Apply Centre, through a published report.

These are available at:

<http://www.undergraduate.study.cam.ac.uk/apply/statistics>

Other guidance on applying can be found at:

<http://www.undergraduate.study.cam.ac.uk/applying>

### Personal details held by the accommodation office

Under the Freedom of Information Act 2000, I would like to request the following information:

1. Does Downing College hold any personal information about partners of graduate students who are accommodated at couple accommodation held by Downing College?
2. Does Downing College hold personal information about all persons who have resided at Downing College? If so, for how long are the records held for?

### Response

Thank you for your enquiry to Downing College and with regard to your two questions please note:

1. We only hold the name of the partner of graduate students who are accommodated at couple accommodation and this is so we can advise the Council of non-Downing Students who are not exempt from paying council tax.
2. Currently we maintain an accommodation spreadsheet of names (and no other personal details) allocated to rooms which dates back to 2002-03. We retain copies of Residential Agreements and all related correspondence regarding students and visitors to Downing which legally with must retain for a minimum of 6 years until after the end of the residential contract. More widely, we have records of students (a sub-set of residents of the College) relating to their interactions with the College as a student and not as a resident, which we retain on a permanent basis as part of their academic record: these are also considered archive documents of the College. We are currently

reviewing our retention policy to ensure that we are retaining records for appropriate periods of time, including any personal data held in our systems.

### Anti-Semitic related complaints

I would like to make a request under FOI.

I would like to know how many anti-Semitic related complaints have been made by students or staff over the last five years. Please break the complaints down into the year they were made and whether they were made by a staff member or student.

If it does not exceed the cost limit, I would be grateful if you could provide any details about the complaint, including how they were resolved, as well as the nature of the complaint (broadly, without breaching data protection).

### Response

Thank you for your request to Downing College. We have investigated our records and have not found any anti-Semitic complaints made by students or staff over the past five years.

### Number of undergraduate intermissions

I am writing to request information under the Freedom of Information Act 2000. I would be grateful if you could provide, in electronic form, the following information.

- The number of undergraduate intermissions from Downing College which have occurred each academic year, commencing academic year 2000-2001.
- No personal data (i.e. names, subjects and/or reasons for intermission) need be provided.

### Response

Thank you for your FOI request to Downing College regarding the number of undergraduate intermissions since 2000-01; I hope the following table will be of interest.

2000-01	2
2001-02	3
2002-03	2
2003-04	3
2004-05	3
2005-06	4
2006-07	4
2007-08	7
2008-09	4
2009-10	10
2010-11	8
2011-12	17
2012-13	14
2013-14	6

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2014-15	8
2015-16	13
2016-17	12

### UK undergraduates and school attended

I am writing to request information under the Freedom of Information Act 2000. I would be grateful if you could provide, in electronic form, the following.

- The number of UK undergraduates admitted to Downing College each year since the academic year commencing 2000-2001, broken down according to the type of school attended. This includes, but is not limited to, state comprehensives, state grammars, academies, and fee-paying independent schools.

### Response

Thank you for your FOI request to Downing College regarding the number of undergraduates admitted each year according to the type of school attended. We do not aggregate figures from as far back as 2000, but I can provide figures from 2007 which I hope will be of interest.

Year	2016		2015		2014		2013		2012		2011		2010		2009		2008		2007	
6th Form College	13	10%	11	9%	14	11%	12	10%	7	6%	17	14%	6	5%	11	9%	14	11%	7	6%
Comprehensive	27	20%	27	21%	24	19%	18	15%	25	21%	23	18%	38	29%	32	25%	34	26%	25	21%
European	5	4%	7	5%	4	3%	9	7%	7	6%	10	8%	3	2%	5	4%	6	5%	3	3%
Further Education	0	0%	0	0%	0	0%	1	1%	0	0%	0	0%	2	2%	1	1%	0	0%	2	2%
Grammar	33	25%	23	18%	27	21%	28	23%	30	25%	19	15%	22	17%	23	18%	24	18%	16	13%
Home Schooled	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	1	1%	0	0%	0	0%	0	0%
Independent	41	31%	46	36%	44	35%	39	31%	43	36%	47	38%	53	40%	49	38%	50	38%	60	49%
Overseas	14	11%	10	8%	10	8%	14	11%	7	6%	7	6%	4	3%	5	4%	2	2%	7	6%
State Selective	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	2	2%	0	0%	0	0%
Tertiary College	0	0%	4	3%	2	2%	3	2%	1	1%	2	2%	1	1%	0	0%	0	0%	1	1%
University	0	0%	0	0%	1	1%	0	0%	0	0%	0	0%	2	2%	0	0%	0	0%	0	0%
Voluntary Aided	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	1	1%
<b>Total number admitted</b>	<b>133</b>		<b>128</b>		<b>126</b>		<b>124</b>		<b>120</b>		<b>125</b>		<b>132</b>		<b>128</b>		<b>130</b>		<b>122</b>	

### Admissions / offers to study Economics at Cambridge

Under the terms of the Freedom of Information Act 2000, please can you let me have the following information, for all candidates who had taken or were taking A levels ("A-level applicants") and made an application for a Cambridge University undergraduate Economics place (on course L100) for entry in

- September / October 2017
- September / October 2016
- September / October 2015
- September / October 2014:-

- Number of A-level applicants (for Economics course L100) who applied directly to your college

2. Number of A-level applicants (for Economics course L100) who were considered by your college notwithstanding not having applied directly to your college (i.e. "pool" candidates)
3. Percentage of A-level applicants, either direct or via the pool, (for Economics course L100) overall who were made an offer by your college
4. Percentage of A-level applicants, either direct or via the pool, (for Economics course L100) who were neither studying for nor had already taken Economics A level, who were made an offer by your college.

### Response

Thank you for your FoI enquiry to Downing College. As you have also sent this enquiry to the Cambridge Admissions Office then they will respond to you by the 7<sup>th</sup> August and split the results by individual College as requested.

Please let me know if I can be of any further assistance.

### A-Level studying undergraduate applicants for Medicine

Under the Freedom of Information Act, please may I request the following information for offers made to all A-Level studying undergraduate applicants for Medicine:

- 1) Whether 4 subject offers have been made where the applicant is studying four or more subjects.
- 2) Whether any subject-specific offers were made, i.e. grades or UMS were allocated to certain A-Level subjects.

### Response

Thank you for your FoI enquiry to Downing College. I have provided you with information from the 2017 entry round of undergraduate applicants which I hope is of interest:

1. No 4-subject offers were made for Medicine in the 2017 entry admissions round. The standard conditional offer for Medicine is A\*A\*A.
2. In the case of applicants who were taking 4 A-levels and who were successful in being offered a place, at least a grade A in Chemistry was specified.

### Undergraduate contact hours

I am emailing under the terms of the Freedom of Information Act 2000 to request the following information regarding undergraduate contact hours from your College:

- 1) The number of hours of undergraduate supervisions, college classes, or college seminars that were conducted for your undergraduate students over the 2016/17 academic year. I would like this data broken down by degree subject, and Part, and number of students per supervision/seminar/class.
- 2) The number of undergraduate students enrolled at your College for each degree subject and Part for the 2016/17 academic year.

## Response

Further to your request to Downing College for information regarding undergraduate contact hours, I am pleased to provide you with answers in the attached tables, which I hope will be of interest.

<b>Course (Academic Year 2016-2017)</b>	<b>Code</b>	<b>Number</b>
Architecture Tripos, Part IA	ART0	1
Architecture Tripos, Part IB	ART1	1
Architecture Tripos, Part II	ART2	11
Asian and Middle Eastern Studies Tripos, PartIA	AET0	1
Asian and Middle Eastern Studies Tripos, PartII	AET2	1
Chemical Engineering Tripos, Part I	CET1	3
Chemical Engineering Tripos, Part IIA	CET2	2
Chemical Engineering Tripos, Part IIB	CET3	3
Classical Tripos, Part IA	CLT0	4
Classical Tripos, Part IB	CLT1	4
Classical Tripos, Part II	CLT2	3
Computer Science Tripos, Part IA	CST0	2
Computer Science Tripos, Part IB	CST1	3
Computer Science Tripos, Part II	CST2	4
Economics Tripos, Part I	ECT1	7
Economics Tripos, Part IIA	ECT2	7
Economics Tripos, Part IIB	ECT3	8
Prelim Examination for Part I of Education Tripos	EDP1	1
Education Tripos, Part I	EDT1	1
Education Tripos, Part II	EDT2	1
Engineering Tripos, Part IA	EGT0	13
Engineering Tripos, Part IB	EGT1	10
Engineering Tripos, Part IIA	EGT2	6

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Academic Year 2016-2017		GS1 (Group Size)	GS2	GS3	GS4	GS5	Big (+)	
Asian and Middle Eastern Studies Tripos	AET0: Asian and Middle Eastern Studies Tripos, Part IA	23.5	14.0	1.0	0.0	1.0	0.0	39.5
	AET1: Asian and Middle Eastern Studies Tripos, Part IB	2.5	0.0	0.0	0.0	0.0	0.0	2.5
	AET2: Asian and Middle Eastern Studies Tripos, Part II	4.0	5.0	21.0	0.0	0.0	8.0	38.0
Architecture Tripos	ART0: Architecture Tripos, Part IA	24.0	0.0	5.4	16.0	0.0	0.0	45.4
	ART1: Architecture Tripos, Part IB	18.5	0.0	1.0	5.0	10.0	0.0	34.5
	ART2: Architecture Tripos, Part II	0.7	0.0	0.0	1.0	4.0	18.0	23.7
Chemical Engineering Tripos	CET1: Chemical Engineering Tripos, Part I	1.0	22.0	95.0	0.0	0.0	6.0	124.0
	CET2: Chemical Engineering Tripos, Part IIA	0.0	0.0	72.0	5.0	5.0	0.0	82.0
	CET3: Chemical Engineering Tripos, Part IIB	0.0	18.5	12.0	10.3	1.2	0.0	42.0
Classical Tripos	CLT0: Classical Tripos Part IA	176.0	140.0	155.0	24.0	47.0	178.5	720.5
	CLT1: Classical Tripos, Part IB	85.0	36.0	78.0	188.0	0.0	0.0	387.0
	CLT2: Classical Tripos, Part II	74.0	37.0	5.0	0.0	0.0	0.0	116.0
Computer Science Tripos	CST0: Computer Science Tripos, Part IA	0.7	54.0	80.0	0.0	2.0	4.0	140.7
	CST1: Computer Science Tripos, Part IB	3.3	2.0	145.8	0.0	0.0	0.0	151.1
	CST2: Computer Science Tripos, Part II	22.0	18.0	141.5	0.0	0.0	0.0	181.5
Economics Tripos	ECT1: Economics Tripos, Part I	3.0	110.0	136.0	65.0	0.0	50.0	364.0
	ECT2: Economics Tripos Part IIA	0.0	48.0	145.0	78.5	0.0	28.0	299.5
	ECT3: Economics Tripos Part IIB	10.0	29.3	66.0	63.0	57.2	90.0	315.4
Education Tripos	EDP1: Prelims for Part I of Education	12.2	1.0	5.0	0.0	0.5	0.0	18.7
	EDT1: Education Tripos, Part I	18.3	0.0	4.0	1.0	0.0	0.0	23.3
	EDT2: Education Tripos, Part II	9.5	0.0	0.0	0.0	0.0	0.0	9.5
Engineering Tripos	EGT0: Engineering Tripos, Part IA	0.0	508.0	129.0	10.0	3.0	0.0	650.0
	EGT1: Engineering Tripos, Part IB	2.0	343.0	0.0	0.0	0.0	0.0	345.0
	EGT2: Engineering Tripos, Part IIA	5.0	131.0	30.0	5.0	7.0	3.0	181.0
English Tripos	EGT3: Engineering Tripos, Part IIB	190.8	0.0	8.0	0.0	0.0	0.0	198.8
	ELP1: Prelims for Part I of the English	3.0	67.0	103.0	6.0	105.0	0.0	284.0
	ELT1: English Tripos, Part I	37.5	47.5	69.5	4.0	112.5	0.0	271.0
Geographical Tripos	ELT2: English Tripos, Part II	64.0	47.0	22.0	8.0	20.0	0.0	161.0
	GET0: Geographical Tripos, Part IA	2.0	85.0	54.0	1.0	0.0	26.0	168.0
	GET1: Geographical Tripos, Part IB	2.5	34.0	33.5	9.0	3.0	35.8	117.7
History of Art Tripos	GET2: Geographical Tripos, Part II	8.3	18.0	40.0	5.0	0.0	3.5	74.8
	HAT1: History of Art Tripos, Part I	4.0	31.0	5.0	0.0	0.0	0.0	40.0
	HAT2: History of Art Tripos Part IIA	1.5	3.0	30.0	0.0	0.0	0.0	34.5
Human, Social, and Political Sciences Tripos	HPT1: Human, Social, and Political Sciences Tripos, Part I	7.5	107.0	161.5	5.0	0.0	8.0	288.0
	HPT2P: Human, Social, and Political Sciences Tripos, Part IIA: Politics and International Relations	12.0	19.6	16.0	0.0	0.0	0.0	47.6
	HPT2PS: Human, Social, and Political Sciences Tripos, Part IIA: Politics and Sociology	10.0	11.0	3.0	0.0	1.0	0.0	25.0
	HPT2SA: Human, Social, and Political Sciences Tripos, Part IIA: Social Anthropology	4.0	31.0	8.5	0.0	0.0	7.0	50.5
	HPT2SC: Human, Social, and Political Sciences Tripos, Part IIA: Sociology	0.0	5.0	3.0	0.0	1.0	0.0	9.0
	HPT3BA: Human, Social, and Political Sciences Tripos, Part IIB: Biological Anthropology	18.5	12.0	16.0	3.5	0.0	0.0	50.0
	HPT3PI: Human, Social, and Political Sciences Tripos, Part IIB: Politics and International Relations	11.5	25.0	10.0	3.0	0.0	0.0	49.5
	HPT3SC: Human, Social, and Political Sciences Tripos, Part IIB: Sociology	1.0	3.0	1.0	0.0	0.0	0.0	5.0
	HST1: Prelims for Part I of Historical	87.8	24.0	1.0	0.0	82.5	0.0	195.3
	HST1: Historical Tripos, Part I	110.0	0.0	32.0	0.0	7.5	69.0	218.5
Land Economy Tripos	HST2: Historical Tripos, Part II	91.5	9.0	0.0	16.0	44.5	0.0	161.0
	LET0: Land Economy Tripos, Part IA	1.0	0.0	6.0	28.0	1.0	2.0	38.0
	LET1: Land Economy Tripos, Part IB	1.0	2.0	0.0	29.0	6.0	2.0	40.0
Linguistics Tripos	LET2: Land Economy Tripos, Part II	13.0	11.0	16.0	46.0	7.0	1.0	94.0
	LNT1: Linguistics Tripos, Part I	0.0	1.0	0.0	0.0	0.0	117.5	118.5
	LNT2: Linguistics Tripos, Part IIA	0.0	0.0	26.0	1.0	0.0	0.0	27.0
Law Tripos	LNT3: Linguistics Tripos Part IIB	6.5	0.0	31.0	0.0	0.0	0.0	37.5
	LWE2: Examination in Law for European students	0.0	0.0	11.0	16.3	0.0	2.0	29.3
	LWTO: Law Tripos, Part IA	0.0	2.0	412.0	52.0	0.0	24.0	490.0
Mathematical Tripos	LWT1: Law Tripos, Part IB	2.0	30.0	274.0	315.0	1.0	112.0	734.0
	LWT2: Law Tripos, Part II	0.0	50.0	196.5	258.9	22.0	0.0	527.4
	MAAS: Master of Advanced Study Degree in Astrophysics	10.0	0.0	0.0	0.0	4.0	25.0	39.0
	MAMA: Master of Advanced Study Degree in Mathematics	0.0	0.0	0.0	0.0	0.0	122.0	122.0
	MAT0: Mathematical Tripos, Part IA	1.0	121.0	0.0	0.0	0.0	74.0	196.0
	MAT1: Mathematical Tripos, Part IB	42.3	120.5	0.0	0.0	0.0	51.0	213.8
	MAT2: Mathematical Tripos, Part II	60.5	256.5	25.0	0.0	0.0	0.0	342.0
	MAT3: Mathematical Tripos, Part III	0.0	0.0	2.0	3.5	0.0	9.0	14.5
	MDB3: Final M.B. Examination Part III, Clinical Examination	12.0	24.0	31.5	16.0	0.0	0.0	83.5
	MDB4: Final M.B. Examination Part I (New Regulations)	21.0	55.0	72.0	29.5	45.0	60.0	273.5
Manufacturing Engineering Tripos	MDTO: Medical and Veterinary Sciences Tripos Part IA	1.5	37.0	175.0	720.0	235.0	166.0	1334.5
	MDT1: Medical and Veterinary Sciences Tripos Part IB	14.0	126.0	28.0	938.2	0.0	201.0	1307.2
	MET2: Manufacturing Engineering Tripos, Part IIA	0.0	1.0	2.0	23.5	24.0	0.0	50.5
Modern and Medieval Languages Tripos	MGT1: Management Studies Tripos	1.0	4.0	3.0	27.0	14.0	34.0	83.0
	MLOOYAFR: Modern and Medieval Languages candidates away on a year abroad studying French	3.0	0.0	0.0	0.0	0.0	0.0	3.0
	MLOOYAGE: Modern and Medieval Languages candidates away on a year abroad studying German	4.0	0.0	0.0	0.0	0.0	0.0	4.0
Music Tripos	MLOOYAIT: Modern and Medieval Languages candidates away on a year abroad studying Italian	3.0	0.0	0.0	0.0	0.0	0.0	3.0
	MLT0: Modern and Medieval Languages Tripos, Part IA	21.0	42.0	188.5	1.0	0.0	12.0	264.5
	MLT1: Modern and Medieval Languages Tripos, Part IB	3.0	56.0	34.0	10.0	2.0	12.0	117.0
Natural Sciences Tripos	MLT2: Modern and Medieval Languages Tripos, Part II	150.3	69.5	32.0	25.0	6.0	140.0	422.8
	MUTO: Music Tripos, Part IA	15.8	19.0	26.5	0.0	1.0	22.0	84.3
	MUT1: Music Tripos, Part IB	16.0	4.0	21.0	2.0	0.0	0.0	43.0
	MUT2: Music Tripos, Part II	3.5	2.0	4.0	8.0	0.0	0.0	17.5
	NST0: Natural Sciences Tripos, Part IA	124.8	1515.6	364.0	40.0	8.0	39.0	2091.4
	NST1: Natural Sciences Tripos, Part IB	99.0	527.0	373.5	178.0	36.0	46.0	1259.5
	NST2AS: Natural Sciences Tripos, Part II: Astrophysics	0.0	33.5	0.0	0.0	0.0	3.0	36.5
	NST2BBS: Natural Sciences Tripos, Part II: Biological and Biomedical Sciences	19.0	40.5	55.5	18.2	51.5	17.0	201.7
	NST2BI: Natural Sciences Tripos, Part II: Biochemistry	8.0	0.0	0.0	0.0	711.5	4.3	723.8
	NST2CH: Natural Sciences Tripos, Part II: Chemistry	14.5	106.5	4.0	1.0	0.0	4.0	120.0
Psychological and Behavioural Sciences Tripos	NST2GN: Natural Sciences Tripos, Part II: Genetics	0.5	1.0	3.3	2.0	0.0	0.0	6.8
	NST2HP: Natural Sciences Tripos, Part II: History and Philosophy of Science	9.5	14.0	5.0	0.0	0.0	0.0	28.5
	NST2MS: Natural Sciences Tripos, Part II: Materials Science	0.0	4.0	62.6	0.0	8.0	0.0	74.6
	NST2PDN: Natural Sciences Tripos, Part II: Physiology, Development and Neuroscience	32.0	8.5	4.0	2.5	1.0	4.0	52.0
	NST2PH: Natural Sciences Tripos, Part II: Pharmacology	16.5	8.2	8.0	0.0	9.0	22.3	64.0
	NST2PHY: Natural Sciences Tripos, Part II: Physics	2.0	0.0	52.0	4.0	0.0	0.0	58.0
	NST2PS: Natural Sciences Tripos, Part II: Psychology	15.3	28.2	30.0	17.2	4.0	5.5	100.2
	NST3BI: Natural Sciences Tripos, Part III: Biochemistry	38.0	0.0	0.0	0.0	0.0	0.0	68.0
	NST3ES: Natural Sciences Tripos, Part III: Earth Sciences	12.0	2.0	1.0	6.5	0.0	0.0	21.5
	NST3PHY: Natural Sciences Tripos, Part III: Physics	18.0	0.0	4.0	6.0	5.0	65.0	98.0
Philosophy Tripos	NST3SB: Natural Sciences Tripos, Part III: Systems Biology	9.0	0.0	0.0	0.0	0.0	0.0	9.0
	PBTO: Psychological and Behavioural Sciences Tripos, Part IA	9.0	62.0	112.5	80.0	4.0	6.0	273.5
	PBT1: Psychological and Behavioural Sciences Tripos, Part I	0.0	1.0	8.0	0.0	0.0	0.0	9.0
Theological and Religious Studies Tripos	PBT2: Psychological and Behavioural Sciences Tripos, Part IIA	2.0	11.0	8.0	18.5	5.0	3.0	47.5
	PBT3: Psychological and Behavioural Sciences Tripos, Part IIB	10.0	32.0	23.0	4.2	6.0	2.0	77.2
	PHT0: Philosophy Tripos, Part IA	20.0	36.0	2.0	2.0	34.0	16.0	110.0
Bachelor of Theology for Ministry Degree	PHT1: Philosophy Tripos, Part IB	24.0	0.0	2.0	0.0	7.0	18.0	51.0
	PHT2: Philosophy Tripos, Part II	65.0	0.0	0.0	2.0	14.0	0.0	81.0
	TME1: First Examination for the Bachelor of Theology for Ministry Degree	1.0	0.0	6.0	2.0	1.0	0.0	10.0
Theological and Religious Studies Tripos	TME2: Second Examination for the Bachelor of Theology for Ministry Degree	0.5	0.0	3.0	0.0	4.0	0.0	7.5
	TRT1: Theological and Religious Studies Tripos Part I	21.0	41.0	4.0	0.0	0.0	0.0	66.0
	TRT2: Theological and Religious Studies Tripos Part IIA	18.0	3.0	0.0	0.0	0.0	0.0	21.0
NOTES	TRT3: Theological and Religious Studies Tripos Part IIB	27.0	1.0	0.0	0.0	0.0	0.0	28.0
		2184.0	5605.3	4697.0	3457.3	1830.9	1978.3	
<b>NOTES</b>								
Statistics are only computed for reports which are in the PAID state, reports which have not been processed for payment will not be included in these statistics - please bear this in mind when interpreting these statistics for the 2016/2017 academic year.								
Each cell is populated with the total of hours in reports contributing to that cell. This indicates the total number of hours of supervision received by students, in that if two students are supervised together for an hour we regard that as two hours of received supervision.								
Data concerning College classes and College seminars is not recorded within College, apart from Writing and Study Skills Seminars.								
Information provided as of 16 August 2017.								

## Electric heating for College rooms

I am writing to you under the Freedom of Information Act 2000 to request the following information below.

### The reason for my request

We currently supply organisations similar to yours with replacement heaters for their existing night storage heaters, electric heating and gas central heating. Over the forthcoming months we intend to launch a new heating system that will offer an unrivalled level of sustainability allowing universities to save money on their heating and eliminate future maintenance.

I would be grateful if you could send me:

- 1) A list of all halls of residence, including information on how many beds each have and the type of heating used.
- 2) An estimation of how long the existing heating has been installed in each hall.
- 3) Dates of any scheduled replacement or maintenance of the current heating in each hall.
- 4) The main advantages and disadvantages with the current heating.
- 5) The full contact information (Name, email address, phone number and postal address) for the person / people responsible for the heating in halls of residence.

## Response

Further to your Freedom of Information request regarding Downing College boilers, please find some information attached which we hope will answer your first two questions. For question 3) our boilers are all on annual maintenance contracts covering various dates of the year, and for question 4) we have no comment to make. Philip Law is Downing's Operations Manager ([pl408@dow.cam.ac.uk](mailto:pl408@dow.cam.ac.uk)), but to avoid you wasting your time we feel that it is only fair to point out that in addition to only buying from suppliers that we can trust, Downing College takes a rather dim view of organisations who may use the Freedom of Information Act to obtain information simply for marketing purposes.

Boiler List	Model	Last Replaced
Boathouse (6 Rooms & Boatclub)	Remeha Avanta 30	2011
	Remeha Avanta 30	2011
	A O Smith Calorifier A0M40G	
Butterfield (Café)	No. 1 - Broag 65	2012
D Staircase (5 Rooms)	A O Smith Calorifier BFC 28G	2013
Griphon House (22 Rooms)	Broag Quinta Pro 30	2012
	Broag Quinta Pro 30	2012
	Broag Quinta Pro 30	2012
	A O Smith Calorifier BFC 50 G	2012
	A O Smith Calorifier BFC 50 G	2012
Gym	Ecotec Pro 24	2015
Howard Bld. ( Conference area)	Broag Quinta Pro 45	2014
Howard Lodge (32 Rooms)	Ideal Concord Super Series 4 - 150V	1994
	Ideal Concord Super Series 4 - 150V	1994
	Ideal Concord Super Series 4 - 150V	1994
	A O Smith Calorifier BFC 60 G	2008 estimated
	A O Smith Calorifier BFC 60 G	2008 estimated
Howard Theatre	Ground Source Heating	2009
I' Boiler Hse	Ideal Concord Super Plus	2002



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I Staircase ( 21 Rooms)	Ideal Concord Super Plus	2002
J staircase (20 Rooms)	Ideal Concord Super Plus	2002
Kenny A (25 Rooms)	Ideal Concord Super Plus	2002
Kenny B (26 Rooms)		
<b>Greystone Boiler Hse</b>		
	Broag Quinta Pro 115	2015
K Staircase (25 Rooms)	Broag Quinta Pro 115	2015
L Staircase (24 Rooms)	Broag Quinta Pro 115	2015
M Staircase (20 Rooms)		
N Staircase (18 Rooms)		
<b>N Boiler Room (Serves N&amp;M hot water)</b>		2015
	A O Smith Calorifier BFC 60 G	
	A O Smith Calorifier BFC 60 G	
Library	Ideal Concord Super Series 3 - 150V	1992
	Ideal Concord Super Series 3 - 150V	1992
	Ideal Concord Super Series 3- 150V	1992
Master's Lodge (4 Rooms)	Broag Gas Eco 110	2014
	Hamworth Calorifier	2003
Master's Lodge Flat (2 Rooms)	Voker Mynute	2007
<b>O Boiler House</b>		
	Broag Quinta Pro 115	2017
	Broag Quinta Pro 115	2017
O Stairs (12 Rooms)		
P Stairs (5 Rooms)		
Q Stairs (2 Rooms)		
R Stairs (5 Rooms)		
S Stairs (6 Rooms)		
<b>U Stairs Boiler House</b>		
	Broag Quinta 65	2014
	Broag Quinta 65	2014
T Stairs (10 Rooms)		
U Stairs (5 Rooms)		
Porters' Lodge (Offices)	Ideal Instinct 24	2016
Singer Building (28 Rooms)	No. 1 - East Wing - Broag Quinta pro 65	2014
	No. 2 - East Wing - Broag Quinta pro 65	2014
	No. 3 - West Wing - Keston C55	1999
	No. 4 - west Wing - Keston heat 55	1999
Sports Pavillion	Ideal IMAX	2003
V stairs (4 Rooms)	Baxi Combi 33HE	2005
20 Lensfield (9 Rooms)	Broag Quinta Pro 45	2012
22 Lensfield (9 Rooms)	Broag Quinta Pro 45	2012
24 Lensfield (16 Rooms)	Concord CX100	2004
28 Lensfield (9 Rooms)	Viesmann VITODENS 300	2005
30 Lensfield (10 Rooms)	Broag Quinta 45 (Rehema)	2011
32 Lensfield (10 Rooms)	Broag Quinta 45	2012 estimate
34 Lensfield (8 Rooms)	Flat 1 - Potterton Prima F50F	2003
	Flat 2 - Broag Avanta 30	2015
	Flat 3 - Vaillant Turbomax Plus 824E	2007
	Flat 4 - Vaillant Turbomax Plus 824E	2007
	Flat 5 - Ideal Instinct 24	2015
36 Lensfield (10 Rooms)	Broag Quinta 45	2013

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38 Lensfield (10 Rooms)	Broag Quinta 45	2011
40 Lensfield (9 Rooms)	Baxi Avanta Plus 30	2014
42 Lensfield (10 Rooms)	Baxi Avanta Plus 30	2014
44 Lensfield (8 Rooms)	Broag Quinta Pro 65	2016
46 Lensfield (9 Rooms)	Broag Quinta Pro 65	2016
50 Lensfield (7 Rooms)	200 Viessman	2007
	200 Viessman	2007
52 Lensfield (9 Rooms)	Newly aquired property	2017
54 Lensfield (8 Rooms)	Broag Quinta 45	2006
56 Lensfield (7 Rooms)	Broag Quinta 65	2016
58 Lensfield (11 Rooms)	Broag Quinta 65	2016
70 Regent Street (6 Rooms)	Viessman 200	2009
76 Regent Street (4 Rooms)	Viessman 200	
96 Regent Street (3 Rooms)	No. 1 - Glowworm 24 CXI (Shop)	2005
	No. 2 - Viesmann Vitodens 200 (flat 2)	
West Range	No. 1 - Viessmann Vitocrossal 300	2006
	No. 2 - Viessmann Vitocrossal 300	2006
A Stairs (Dining Room & Kitchen)		
B Stairs (3 Rooms + Office)		
C Stairs (3 Rooms )		
E Stairs (Offices)		
F Stairs (Offices)		
G Stairs (3 Rooms )		
H Stairs (12 Rooms)		
Battcock Lodge (7 Rooms)	Broag Quinta Pro 65	2015
	AO Smith Water Heater - BFC-809	2015
Workshop	Baxi Boiler-Combi Avanta Plus 39C	2014
Art Gallery	Baxi Boiler Avanta	2015

### Student Counselling Service contributions

I am emailing under the terms of the Freedom of Information Act 2000 to request the following information regarding your college's financial contributions to the Cambridge University Student Counselling Service (hereafter "SCS"):

The amount of money paid to the SCS by your college for the last three academic years, broken down per year and by:

- a) the amount contributed to SCS as a predetermined "block grant"
- b) the amount (if any) that your college paid in addition to that block grant

If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, please provide advice and assistance, under your Section 16 obligations, as to how I can refine my request to be included in the scope of the Act.

### Response

Thank you for your FOI request to Downing College and I am pleased to provide you with the information you requested as follows:

Payments to the University Student Counselling Service		
	a) 'Block grant'	b) Usage fee
2016/17	13,967.24	6,584.00
2015/16	13,688.36	6,495.31
2014/15	13,270.11	5,838.63

Please note, both a) and b) were paid annually to the Office of Intercollegiate Services.

### University staff 'grace-and-favour' homes

1. Are any of the university's senior staff (including the Vice-Chancellor, principal, or equivalent) provided with a 'grace-and-favour' home, i.e. a place of residence which is made available or paid for by the university for the senior staff member's use free of charge or at a discounted rate?
2. Please list the names and positions of all senior staff provided with such a residence, and if the member of staff contributes towards the cost, the amount of that contribution.
3. Please give the address, or as precise a location as possible, for each residence.
4. For each such residence, please give any valuations the university has on record for the property. This could include the purchase price, the book value, or an open market valuation.
5. If the property is not owned but rented out by the university on behalf of their staff, please give the monthly and annual rental cost.
5. Please tell me the amount of money which has been spent by the university on the upkeep of each such property in each of the years 2013-14, 2014-15, 2015-16, and 2016-17 (year to date).
6. Please tell me the amount of money which has been spent by the university on the refurbishment of each such property in each of the years 2013-14, 2014-15, 2015-16, and 2016-17 year to date).
7. For each property, please provide any descriptive information the university may have on record, such as the number of bedrooms, the total floor area, the age of the property or photographs and the amount of people living in each property.

### Response

Please be advised of the following link for FoI requests to the University of Cambridge:  
<https://www.information-compliance.admin.cam.ac.uk/foi/request>. Requests and enquiries should be submitted by email to [foi@admin.cam.ac.uk](mailto:foi@admin.cam.ac.uk)

Following your reply I will not progress your request further with Downing College unless I hear otherwise.

### Sexual harassment training and investigations

Further to your Freedom of Information request regarding sexual harassment, training and investigations, please find our answers to your questions below.

Under the Freedom of Information Act 2000, please provide me with the following information regarding sexual harassment, sexual assault, rape, stalking and/or other forms of gender violence,

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including domestic violence, or sexual misconduct committed or allegedly committed by university staff.

N.B. The six years I would like data for are the following **academic years**:

**2011-12**

**2012-13**

**2013-14**

**2014-15**

**2015-16**

**2016-17**

### Training

1. Do you provide training for staff on dealing with sexual harassment, both in regards to harassment committed by students and committed by staff?

Downing College provides Dignity and Respect at Work training based on College policies and the Equality Act. This extends to how to proceed in the event of any form of harassment.

2. If so is this training mandatory for all staff, i.e. academic and other staff?

These sessions are not mandatory but are available to all staff, who are encouraged to attend.

### Code of conduct

3. Over the past six years how many staff have been penalised for breaching the college (or central university, if applicable) relationship policy and/or the staff code of conduct due to their relationships with students?

None

### Support & advice

4. Who at the college provides a first point of contact for students affected by sexual harassment and other forms of sexual misconduct? Please specify their job titles and whether they are students or staff.

A student's Personal Tutor or Senior Tutor (for undergraduate students) or a student's supervisor or Graduate Tutor (for graduate students) is a student's first point of contact for all pastoral matters. Downing College also has a College Nurse. Centrally, the University Counselling Service (UCS) provides support for students who have experienced sexual misconduct. It is up to the student to choose with whom they feel most comfortable sharing their experience with.

5. How many people work in these roles?

The College employs one nurse, two Graduate Tutors, seven Undergraduate Tutors and one Senior Tutor.

6. What training or qualifications are these people obliged to have beyond the general training on sexual harassment and misconduct available to other/all university staff?

Tutors have received and discussed information on how to respond to allegations of sexual misconduct. This advice is refreshed regularly.

7. How many student services' advisors have undergone specific training to deal with sexual harassment and other forms of sexual misconduct?

No students have received specific training by the College for dealing with sexual harassment or misconduct. Please also see our website <http://www.dow.cam.ac.uk/students/welfare/emotional-support-and-well-being>

### Student investigations

8. Is it mandatory for staff who investigate a student complaints of sexual harassment or misconduct to have specific training on handling such investigations, e.g. the impact of sexual harassment or gender violence on victims?

No it is not mandatory. For complaints relating to another student please see: [http://www.dow.cam.ac.uk/sites/default/files/dc\\_harassment\\_sexual\\_misconduct\\_procedures.pdf](http://www.dow.cam.ac.uk/sites/default/files/dc_harassment_sexual_misconduct_procedures.pdf)

9. Are staff investigators allowed to investigate sexual harassment cases involving colleagues from their department or the same college?

For your remaining questions in this section please be advised that there has **never been an investigation required**, but if there was a requirement then the appointments would be at the discretion of the Master. Please also read Downing's Statute XX.10 and Ordinances 5 & 7 for further information regarding disciplinary matters for Fellows at <http://www.dow.cam.ac.uk/about/documents-and-policies/statutes-and-ordinances>

10. If so, how often has this happened?

11. What procedures are in place to prevent such conflicts of interests in these investigations?

12. How many times have students raised concerns over the impartiality of the investigator?

13. How many times have students raised concerns over the impartiality of a member of the appeal panel during an investigation into sexual harassment by staff?

14. Do students have the right to demand an investigator is replaced?

15. How many times have investigators been replaced at the request of students?

16. Is it mandatory for staff who sit on complaints panels and in appeal hearings that deal with sexual misconduct to have undergone specific training on this issue?

### Human resources

17. Is it mandatory for HR staff investigating an allegation of sexual misconduct by a member of staff to have specific training in this field?

No, but the College HR Manager has many years of relevant experience in this area.

### Staff-on-staff harassment

18. Who or which department takes the lead role in investigations into staff-on-staff sexual harassment?

The Human Resources Department.

19. What are the different routes for staff to make a complaint?

Via their line manager or via HR.

20. How many complaints of sexual harassment were dealt with at a departmental level, or faculty level?

Two complaints covering the years in question were dealt with by Downing College Human Resources Department.

21. How many complaints of sexual harassment were dealt with by HR?

As above.

### Counselling

22. Does the college provide free counselling services for students who experience forms of sexual harassment/misconduct?

Free counselling at the University Counselling Service (UCS) is available to students who experience forms of sexual harassment/misconduct.

23. If yes, how many sessions/hours of counselling are provided?

The UCS does not offer a fixed number of sessions.

24. Does the college work with any specialist external agencies, e.g. Rape Crisis, in order to tackle sexual harassment and other forms of sexual misconduct? If so, who?

The University works with rape crisis, the local police, the student union, and national HE bodies to tackle sexual harassment and sexual misconduct.

#### Audit

25. Has the college conducted an audit of sexual harassment that includes harassment by staff?

No, and as there have been so very few incidents we would not consider this to be necessary.

26. If so, please state when this was conducted and provide a copy of its findings?

n/a

### **Salary, expenses and benefits of the Master**

I would like to request the following detail under the Freedom of Information Act:

1. Please state the annual salary of your head of College (e.g. President, Master, Principal, Provost or Warden). Please provide:

- a) Their annual basic salary (excluding benefits in kind, employer's pension contribution, bonus)
- b) Their most recent annual performance related bonus
- c) Their total benefits in kind
- d) Their total employer's pension contribution
- c) Their total annual remuneration (including bonus, benefits in kind and employer pension contributions)

2. Please state the number of college staff members paid a basic salary and bonus of more than £150,402 per annum in the last financial year (i.e. including any performance related bonus but excluding benefits in kind and employer pension contributions).

3. Please provide a copy of all expense claims forms for the head of College from 1 August 2015 to 31 July 2017.

"Expenses" include, but are not restricted to, costs associated with:

- a. private car use (eg mileage, care hire costs)
- b. public travel (e.g, train, bus, air fares)
- c. subsistence, e.g. meals whilst away from normal place of work and hotel costs
- d. spending on grace and favour homes including upkeep and refurbishment costs.

4. Please provide a copy of all receipts associated with each expense claim as detailed in part 3.a) to d) of this request, from 1 August 2015 to 31 July 2017.

5. If the head of College has used a university or college credit card for work-related expenses,

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please provide the credit card statements and copies of associated invoices/receipts from 1 August 2015 to 31 July 2017.

### Response

Thank you for your Freedom of Information enquiry to Downing College regarding the salary and expenses of the Master. I am pleased to be able to provide you with the following information; however, I am unable to answer your questions 3-5 that relate to the provision of credit card statements and itemised expenditure, as we believe this information is exempt under section 40(2) regarding the provision of personal data.

- 1a) The annual salary of the Master amounts to 50% of Step 68 on the University pay scale: £35,002
  - b) There is no entitlement to an annual bonus
  - c) Total benefits in kind 2016/17: £2,847
  - d) Total employer's pension contribution based on 1a): £6,300
- 2) No one was paid a basic salary and bonus of more than £150,402 per annum in the last financial year.

### Applicants with offers to study Land Economy

I would be grateful if you could please provide some information.

In respect of applicants who received offers to study Land Economy:

- a) What percentage were studying A Level Maths for each of the years from 2012 to 2017; and
- b) What percentage were studying A Level Maths and A Level Further Maths for each of the years from 2012 to 2017?

### Response

Thank you for your request to Downing College regarding Land Economy applicants. Please note the numbers are only small, of the 12 Land Economy offer-holders between 2012 and 2017 only 6 were actually studying A-levels.

	2012	2013	2014	2015	2016	2017
Studying A-level Maths	0%	0%	50%	0%	50%	50%
Studying A-level Maths and Further Maths	33%	0%	50%	0%	0%	0%

### Master's remuneration

I am writing to make a request for information under the terms of the Freedom of Information Act (2000). My request concerns leadership pay.

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Please may you provide the following information requested, or copies of any existing documents (either draft or published, including financial reports) pertaining to the following information as stipulated by the Act, with appropriate redactions if necessary to comply with exemptions in the Act. I am requesting the **pro-rata annual salary**, or **official remuneration** by the University of Cambridge and this College, for the following individual if applicable for the financial years 2017/18 (expected), 2016/17, 2015/16, 2014/15 and 2013/14.

### Downing College MASTER

If the individual did not hold their current post in any of the years listed, please may you provide the name of the previous occupant of the post for the relevant years, and the information relevant to them.

For each member listed, may you also provide the full figure of 'expenses' granted by the University and/or this College for each financial year to the nearest penny (or as accurate as the data available). If either the remuneration or expenses is nil, please indicate so.

If, for any reason, any member listed receives several different salaries for different roles undertaken in the University or its Colleges, please indicate a 'total remuneration' and then its constituent elements. I am not seeking any pay or expenses from any other source other than from the University or its Colleges.

All figures listed are very senior (if not, the most senior) members of the University and its constituent Colleges, and as such there is an established precedent for requesting such level of detail regarding pay.

### Response

Thank you for your Freedom of Information request to Downing College regarding the salary and expenses of the Master. I can provide you with the following figures.

I have no figures for the University of Cambridge, but the Master's stipends from Downing College for the years in question are as follows:

17/18	£26,398 (Note: the Master was on unpaid sabbatical for 3 months and his post was covered by the Vice Master who was paid £8,604 for this period)
16/17	£34,417
15/16	£34,043
14/15	£33,706
13/14	£33,045

We do not record individual expense payments in our accounting system, but following a review and search through our paper records, I am able to supply you with the following figures which cover the costs of the Master's overseas travel and hosting events for Downing fundraising. Please note our financial year runs from July to June and the first three months of 2013 are for the previous Master: 2013-14: £5,084.55; 2014-15: £1,338.27; 2015-16: £1,492.13; 2016-17: £2,668.63; 2017-18: n/a.



## Investments in petrochemical and coal companies

Under the Freedom of Information Act 2000 I request the following information:

- I. Whether Downing College has investments in petrochemical and coal companies, or/and green energy companies
- II. If so, which specific companies these are, and the amount, in pounds, of investment
- III. Regardless of the answers to i) and ii), if Downing College has received funding for educational/other benefit from petrochemical and coal companies
- IV. Similarly regardless, if Downing College has any official position on the issue of divestment from petrochemical and coal companies.

## Response

Thank you for your enquiry to Downing College regarding our investment portfolio.

In response to your first, second and last questions, please be advised that the College has engaged the services of an investment manager (Partners Capital) whose terms of business include a requirement that the College must not disclose any information in relation to their business or other matters of a confidential nature of which it may be made aware during the period of engagement. Furthermore, that requirement is binding on the College and the disclosure of information would constitute a breach of confidence and be actionable by the investment manager. The information is therefore exempt under section 41 (Information provided in confidence) of the Freedom of Information Act.

However, please be advised that we publish some general information regarding our investments, including a statement on Ethical Investments, in our Annual Report and Accounts (particularly pages 34-36 and 48-50). [http://www.dow.cam.ac.uk/sites/default/files/annual\\_report\\_accounts\\_2016.pdf](http://www.dow.cam.ac.uk/sites/default/files/annual_report_accounts_2016.pdf). Regarding question three, I can confirm that Downing has not received funding from petrochemical and coal companies.

## IB Economics applicants

Under the terms of the Freedom of Information Act 2000, I kindly request some raw data from you regarding university applications.

- 1) The number of IB economics applicants, and the number of which were made offers, studying the IB Diploma in the years 2012, 2013 and 2014, 2015, 2016 and 2017
- 2) The average predicted IB points score of economics applicants and the average of those made offers in the years 2012, 2013 and 2014, 2015, 2016 and 2017
- 3) The mean IB points score offer made to economics applicants in the years 2012, 2013 and 2014, 2015, 2016 and 2017
- 4) The mean achieved IB points score for offer holders in the years 2012, 2013, 2014, 2015, 2016 and 2017.

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5) The total number of applicants and the number of successful applicants who already had their IB results when they applied. In any past year where the data is available.

6) The average IB score for students accepted who had IB results before applying. In any past year where the data is available.

### Response

Thank you for your FOI enquiry to Downing College and I am pleased to provide you with the following table. Please be aware that we are not able to access records of applicants who ended up with offers from other Colleges.

<b>ECONOMICS</b>	2012	2013	2014	2015	2016	2017
1. Number of IB applicants	5	5	5	4	4	1
2. Number of IB applicants given offers	0	0	0	0	0	0
3. Average predicted IB points score for applicants	43	43	42	42	43	41
4. Average predicted IB points score for successful applicants	n/a	n/a	n/a	n/a	n/a	n/a
5. Mean IB points score offer	n/a	n/a	n/a	n/a	n/a	n/a
6. Mean achieved points score for offer-holders	n/a	n/a	n/a	n/a	n/a	n/a
7. Number of post-IB applicants	0	0	1	0	0	0
8. Number of post-IB successful applicants	0	0	0	0	0	0
9. Average IB score for post-IB successful applicants	n/a	n/a	n/a	n/a	n/a	n/a

The numbers relate to your questions split up as follows:

1. The number of IB economics applicants,
2. and the number of which were made offers, studying the IB Diploma in the years 2012, 2013 and 2014, 2015, 2016 and 2017
3. The average predicted IB points score of economics applicants
4. and the average of those made offers in the years 2012, 2013 and 2014, 2015, 2016 and 2017
5. The mean IB points score offer made to economics applicants in the years 2012, 2013 and 2014, 2015, 2016 and 2017
6. The mean achieved IB points score for offer holders in the years 2012, 2013, 2014, 2015, 2016 and 2017.
7. The total number of post-IB applicants
8. and the number of successful applicants who already had their IB results when they applied. In any past year where the data is available.
9. The average IB score for students accepted who had IB results before applying. In any past year where the data is available.

### College policy on student intermissions

I am writing to request information under the Freedom of Information Act 2000. I would be grateful if you could provide, in electronic form, the following information:

- College policy on allowing students who have intermitted to return to college (including for May Week) during intermission

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- College policy on allowing students who have intermitted to return to, or to reside in, the city of Cambridge during intermission
- The number of students in your college in the last five years who had applications for intermission denied.

### Response

Thank you for your request to Downing College regarding student intermission. Please be advised the information you require is on our website at:

<http://www.dow.cam.ac.uk/students/teaching-and-exams/intermission>

and

<http://www.dow.cam.ac.uk/students/tutors> which has links to the first web address above.

Regarding your third question, the number of applications for undergraduate intermission denied over the past five years:

- 57 UG's applied to intermit
- 51 UG's applications to intermit approved
- 6 UG applications to intermit denied.

### Sexual misconduct and consent

I have provided our answers below which I hope will be of interest.

I am writing to make an open government request for all the information to which I am entitled under the Freedom of Information Act 2000.

1. a. The total number of sexual harassment, sexual assault, rape, stalking and/or other forms of gender violence and sexual misconduct reported in your University broken down by academic year for the following years:

2011-12

2012-13

2013-14

2014-15

2015-16

2016-17

2017-18 (to date)

Downing is a small community and we are concerned to ensure that an individual's personal data is not compromised by publishing small numbers. Therefore, I can confirm instead (and following advice from the Information Commissioners Office) that fewer than five incidents in total were recorded over this period.

- b. The data requested above in 1a should be broken down by year into two categories:

- the number of incidents where the perpetrator was a member of staff (i.e. Lecturer, or any other person employed by your institution or contracted to work for your institution)

[As above](#)

- and the number of incidents where the perpetrator was a student

[As above](#)

2. Does your institution provide guidance to all students on the mechanisms for reporting sexual harassment or assault or any of the above mentioned sexual misconduct within your institution?

- If yes, in what form do you provide this guidance? (e.g. an email to all students)  
Yes, we provide advice and support to students. Please see our guidance at: <http://www.dow.cam.ac.uk/students/respect-and-dignity/harassment-and-sexual-misconduct-policy> including a link to the full Downing 'Harassment and Sexual Misconduct Policy', plus at: <http://www.dow.cam.ac.uk/students/respect-and-dignity/sexual-assault-policy>. There is also information about emotional support and wellbeing at: <http://www.dow.cam.ac.uk/students/welfare/emotional-support-and-well-being> with information about our College-based counsellor. Free counselling is also available at the University Counselling Service (UCS) to students who experience forms of sexual harassment/misconduct and the University works with rape crisis, the local police, the student union, and national HE bodies to tackle sexual harassment and sexual misconduct.
- If yes, when is this guidance provided? (e.g. during induction week)  
The College advises students on the policies & mechanisms for reporting sexual harassment or assault or any of the above mentioned sexual misconduct within College during induction week.

3. Does your institution provide guidance to students on sexual consent? (e.g. lectures)

- If yes, is the guidance on sexual consent mandatory?
- If yes, when did you introduce it?
- If yes, what does the guidance cover?  
The College provides guidance to students on sexual consent at induction in the form of presentations and student workshops during induction week.

4. If your institution does not provide guidance on consent and reporting mechanisms, as outlined above, are there any other ways in which you make sure students are informed?

- If so, what is it?
- When was it introduced?  
N/a, see above.

## Meetings hosted under Prevent Legislation

I am writing to request information under the Freedom of Information Act 2000.

Please could you provide:

1. The names of all groups and individuals that have been hosted by the college since October 2014, indicating whether they were processed under Prevent legislation or not
2. Minutes from all meetings of the Prevent Committee

## Response

Thank you for your Freedom of Information request to Downing College. I cannot provide you with the names of groups and individuals we have hosted as this information is exempt under section 43 (commercial interests) and section 40 (personal data). However, I can confirm that since the Prevent legislation came into effect for colleges (18<sup>th</sup> September 2015) we have hosted a total of 1,028 events and functions, and that all groups and individuals since this date have been processed under the Prevent legislation. Please note we do not have a Prevent committee at Downing but the

Governing Body unanimously agreed to designate the General Purposes Committee the College body responsible for formally implementing the Prevent Strategy for the College.

### Salary, expenses and benefits of the Master - Internal Review

Thank you for your request for a review of the information we provided to you on the 22<sup>nd</sup> September 2017 regarding the salary and expenses of the Master. As noted, we provided the answers to your first two questions but declined to answer questions 3-5 as these relate to the provision of credit card statements and the itemised expenditure of the Master, which we believe is exempt under section 40(2) of the Act. We still believe this to be the case and moreover we do not believe that releasing such information would meet the public interest test (unlike itemised MPs expenses for example). However, after a further review I am pleased to be able to provide you with the total amount claimed for the period requested 1<sup>st</sup> August 2015 to 31<sup>st</sup> July 2017.

Please note, we do not record individual or itemised expense payments in our accounting system, but following a search through our paper records I am able to supply the following figures, which cover the costs of the Master's overseas travel and hosting events for Downing fundraising.

1 Aug 2015 – 31 July 2016: £1,646.22

1 Aug 2016 – 31 July 2017: £2,444.74

### Drug related student misconduct

I submit this request for specific information regarding student non-academic misconduct at Downing College at the University of Cambridge. This information is sought under the Freedom of Information Act 2000 (FOIA 2000). Please find attached the specific information requested and a template for providing your response.

### Response

Thank you for your FOI request to Downing College regarding student non-academic drug-related misconduct. Please find attached your questionnaire with our answers to your questions in blue text.

1. Which of the following actions can be taken to determine whether suspected drug-related misconduct has taken place, if any? *Please highlight all applicable actions and specify the response where requested.*
  - A student's College residence can be searched without prior notice being given to the student;
  - No such actions can be taken;
  - Don't know;
  - Other actions – please specify: **The College is required to inform the police in cases of possession of Class A drugs or cases of dealing involving any controlled drugs.**
2. Which of the following disciplinary outcomes could be imposed on a student found to be in possession of a controlled substance? *Please highlight all applicable disciplinary outcomes and specify the response where requested.*
  - Taking no further action;
  - A formal warning;
  - Notifying academic supervisor (e.g. Tutor);

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- A fine;
- Restrictions (e.g. being banned from certain areas) – please specify:
- Conditions (e.g. signing a behavioural contract, attending a drug awareness course, engaging with an in-house wellbeing service or an external drug treatment service) – please specify:
- Referral to fitness to practice procedures;
- Temporary exclusion from the College pending the outcome of any Police investigations;
- Termination of the student’s residency contract;
- Permanent expulsion from the College;
- Temporary exclusion from the University;
- Permanent expulsion from the University;
- Don’t know;
- Other disciplinary outcomes – please specify: **Disciplinary outcomes would be determined by the Dean or for some offences, referred to the Disciplinary Committee, which would be empowered to recommend any of the above outcomes.**

3. What was the total number of recorded incidents of student non-academic misconduct in the 2016/17 academic year broken down by the type of misconduct? For each type of misconduct, how many of these incidents resulted in the institution reporting the incident to the Police and how many resulted in a disciplinary outcome broken down by the type of disciplinary outcome? *Please respond by entering the number of incidents into each cell in the table provided below.*

4.		Possessing controlled drugs	Supplying controlled drugs	All other misconduct
Total number of incidents of student misconduct by type of misconduct		0	0	0
Number of incidents where the institution reported the incident to the Police		0	0	0
Number of disciplinary outcomes for student misconduct (after appeal if applicable) by outcome type	No further action taken			
	A formal warning			
	A fine			
	Temporary exclusion from College			
	Permanent expulsion from College			
	Temporary exclusion from University			
	Permanent expulsion from University			
Other – please specify:				

### College land holdings

Thank you for your enquiry to Downing College regarding our land holdings. I have provided answers to your questions as follows:

1. What is the amount of land holdings owned by your college in acres, including your main college site?  
**ANS: Approximately 40 acres total.**
2. What is the total value of these land holdings?  
**ANS: £450k (as at June 2017) which is the valuation of land off Barton Rd, the College site is not valued.**
3. Can you provide a list or table of all land holdings owned by your college?  
**ANS: The College site (approx. 20 acre) and land off Barton Road, Cambridge (approx. 20 acres).**
4. What is the total endowment of your college?  
**ANS: £45.6 million (as at June 2017). Please also see our Annual Reports and Accounts at: <http://www.dow.cam.ac.uk/about/documents-and-policies/downing-college-annual-reports-and-accounts>.**

### Racial incidents reporting

Thank you for your FOI enquiry to Downing College. I have provided answers to your questions below and attached the latest Student Discipline Report which is of course anonymised.

- The Procedure (if any) for dealing for incidents of a racial nature, including but not limited to racial harassment, abuse and general racism.

We have published procedures for dealing with such incidents on our website at <http://www.dow.cam.ac.uk/students/respect-and-dignity>, which also includes a link to our Respect and Dignity Policy and a link to our complaints procedures: <http://www.dow.cam.ac.uk/current-students/downing-college-rules-and-guidelines/suggestions-and-complaints>. Furthermore, on this page there are links to the Universities Office of Student Conduct, Complaints and Appeals (OSCCA) and, if the complainant remains dissatisfied, the Office of the Independent Adjudicator for Higher Education (OIA).

- The support available for reporting and dealing with these incidents.

We provide support and advice to students as advised in our Respect and Dignity Policy. A student's Personal Tutor or Senior Tutor (for undergraduate students) or a student's supervisor or Graduate Tutor (for graduate students) is a student's principal point of contact for all pastoral matters. We also provide student support and advice on our website at: <http://www.dow.cam.ac.uk/students/welfare/emotional-support-and-well-being> including a link to a College-based counsellor.

- The discipline reports filed by the college since 2012, the details of each incident, whether it was students/staff/whoever else involved, and how those involved were disciplined.

Please see the attached report [below]. All student disciplinary incidents are referred to the Dean, he can agree an outcome which may result in a penalty (as attached) or if unfounded he advises the parties of his decision.

- If there is an appeals process for decisions made pertaining to discipline, and if anyone has appealed.

For student disciplinary procedures there is an appeals process outlined in the College Statutes & Ordinances against the decisions of the Disciplinary Committee that can be invoked under certain circumstances by the student who has been imposed a penalty (see Ordinance 14, p.28)

[http://www.dow.cam.ac.uk/sites/default/files/ordinances - final version october 2017.pdf](http://www.dow.cam.ac.uk/sites/default/files/ordinances_-_final_version_october_2017.pdf). No one has appealed since 2012.

<b>Downing College – Student Discipline Report</b>		
<b>Academic Year</b>	<b>Offence</b>	<b>Decision / penalty</b>
2012-2013	Student Society inappropriate behaviour in the bar by themselves & outside guests	£200 bill for damage £250 fine suspended
2012-2013	Urinating in a public place	£100 fines (£50 suspended)
2012-2013	Ignoring College regulations	£50 fines
2012-2013	Ignoring College regulations Disobeying directions from staff Unruly behaviour	£150 for all three offences
2012-2013	Inappropriate behaviour in the bar	3 hours unpaid helping out in the bar
2012-2013	Inappropriate behaviour in the bar	£50 and banned from the bar for the rest of term
2012-2013	Inappropriate behaviour in the bar	£100 Banned from using the bar for the rest of the academic year Unpaid work helping out in the bar
2012-2013	Inappropriate behaviour	Letter of apology
2012-2013	Inappropriate behaviour in the bar	Each banned from the bar for a month
2013-2014	Abusive behaviour to staff	Letters of apology
2013-2014	Inappropriate behaviour in bar	Each banned from bar for one month
2013-2014	Ignoring College regulations	Each given a suspended £50 fine
2013-2014	Ignoring College regulations repeatedly	Fine £100 of which £50 was suspended
2013-2014	Very inappropriate behaviour at another college	Fine £200 of which £100 suspended; letter of apology to other college
2013-2014	Inappropriate behaviour in the bar	Fine of £50; banned from bar for one term; letter of apology
2013-2014	Inappropriate behaviour in College	Fine of £50; letter of apology
2013-2014	Inappropriate behaviour in bar	Banned from bar for one term
2013-2014	Ignoring college regulations - repeat offence	Fine £100
2014-2015	Inappropriate behaviour in College	Letters of apology
2014-2015	Inappropriate behaviour in bar	Banned from the bar for 1 month
2014-2015	Inappropriate behaviour in College	Letters of apology; fines £100 of which £50 suspended
2014-2015	Damage to College property	£50 fine and damage costs
2014-2015	Inappropriate behaviour and damage to property	Fine £200 and replacement costs; banned from bar; letter of apology
2014-2015	Ignoring College regulations	£50 fines - all fines suspended
2014-2015	Inappropriate behaviour in bar	£50 fine and banned from bar for one term
2014-2015	Inappropriate behaviour in College	£100 fine of which £50 suspended



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2014-2015	Damage to College property	£50 fine (suspended) and replacement costs
2014-2015	Damage to College property	£100 fine; replacement cost; banned from bar for term
2015-2016	Inappropriate behaviour	£100 fine; £50 suspended
2015-2016	Smoking in college; 3rd offence;	£100 fine
2015-2016	Smoking in college	Each given £50 fines
2015-2016	Inappropriate behaviour	Each given £75 fines
2015-2016	Inappropriate behaviour and damage to property	£100 fine; £50 suspended
2015-2016	Inappropriate behaviour	Letter of apology
2015-2016	Inappropriate behaviour in College	Verbal warning
2016-2017	Inappropriate behaviour in College	£50 fine and letters of apology
2016-2017	Inappropriate behaviour in College	£50 fine
2016-2017	Inappropriate behaviour at another college	Letter of apology; £50 fine; banned from other college for 12 months
2016-2017	Damage to College property	£50 fine (suspended)
2016-2017	Ignoring College regulations	£50 fine (suspended)
2016-2017	Inappropriate behaviour in the bar	Letter of apology
2016-2017	Damage to College property	Verbal warning
2016-2017	Inappropriate behaviour in the bar	Letters of apology; cleaning charge
2016-2017	Damage to College property	£50 fine
2016-2017	Inappropriate behaviour in College	Letters of apology
2016-2017	Inappropriate behaviour in College	£50 fine
2017-2018	Inappropriate behaviour in bar	£30 donation to hospital and letter of thanks
2017-2018	Inappropriate behaviour	Letter of apology

### Admin and payment solutions

Who is the current provider of the institution's solutions for enabling payments to be made for items such as courses, tuition fees, accommodation, merchandise, short course, miscellaneous etc. - via the following payment channels, if applicable?

- Online payments / payment portals? (Possibly linked to the University website or otherwise)
- Online store / eShop?
- Face to face (Credit & Debit Card)?
- Staff assisted telephone?
- Automated telephone?

If more than one provider exists, please specify and also answer the following 4 questions per provider:

- What is the department and contact information of the person(s) responsible for these services?
- What is the current contract end date(s)?

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- What is the value (in £) of these individual contracts, broken down into up-front and annual costs?
- Does the University believe that the current provider(s) / solution(s) is fully Payment Card Industry ('PCI') compliant? (Y/N)

### **Response**

Further to your FoI request to Downing College for information regarding our payment systems, I can confirm that the College has three payment channels for students to be able to pay their bills for course fees, accommodation etc., and these are:

1. Face to face or over phone, credit or debit cards provided by Barclaycard
2. Direct bank transfer or cheque
3. Direct debit.

The Bursary deals with student bills and we do believe that we are fully compliant with requirements of the Payment Card Industry.