

Downing College 'Roadmap'



Subject to change as guidance and situation develops

- Current revision aligns with restrictions in place from 5/1/21
- Standard Review Cycle is weekly by Covid SILVER team. Review by GPC in normal committee cycle (unless extraordinary circumstances).

Principles

- Basic needs first
- Academic needs next
- Social connectivity is important to student wellbeing and a productive educational experience. The College intends to open facilities that support this as a matter of priority. This will be undertaken in a phased way to manage risk and operational resource.
 - Outdoor activity will be prioritised, as current advice indicates that it is significantly safer
- Safety will not be compromised.
- Services or facilities must be operated within available resources. Where necessary, services or facilities will be simplified to optimise consistency and availability.
- All decisions and timings are changeable and reversible based on wider context
- Our broad principle is to adhere to government guidance, although local authorities may provide nuance to this
- We may become subject to PHE/CIMT reviews, sometimes daily; this scrutiny of our specific local case load may lead to rapid change to this guidance and may override/supplement national government guidance
- As far as possible, facilities will be booked in advance to manage capacity and ensure appropriate oversight.
- NHS track and trace QR codes will be deployed where required or appropriate and useful to do so. NHS Track and Trace App use by students strongly encouraged.
- National Tier system , with appropriate educational exemptions currently suspended.
- Social distancing indoor and out remains in force

Area	Anticipated Review Date	Current position	Implementation Date
Access to College	Standard Review Cycle	Tier 1&2: Normal access. If main vehicle gate is open, Porters will be overseeing it. Tier 3&4: Pedestrian access via card access only. College members and academic visitors only. Academic visitors must sign-in in Porters lodge National Restrictions Jan2021: Access only via Main entrance. Residents and staff working onsite only.	8 January
Unallocated student rooms within households	18 Jan	Rooms are unused. They contain unsuitable furniture (needs removal plan) and require risk assessment before potential use as study or social spaces. Will be kept under review	Unknown
Porters Lodge	n/a	All tiers: Open, with COVID-safe operating procedures. Masks are mandatory; numbers limited to two people.	n/a
Dining Hall Food – cafeteria/canteen	Standard Review Cycle	Tier 1: Open for sit down served meals; 2m distance for mixed <6 groups (so in practice tables of 3) or households; click and collect continues Tier 2: Open for sit down served meals for households or individuals; click and collect continues Tier 3: Hall open for individuals and households (staff and students) as work space/eat takeaway. A click and collect service is operating via app. Tier 4 & National Restrictions Jan2021: Hall closed. Take away service only Hall risk assessment currently under review as potential study space	8 Jan
Food - formal	Standard Review Cycle	Tier 1: Open for formal for household groups or socially distanced groups of [3-4]? Tier 2: Open for formal for household groups? Tier 3&4: Virtual formals National Restrictions Jan2021: formals suspended pending review	6 Jan
Hall Bar	Standard Review Cycle	Tier 1: Open for table service and off licence until 11pm (serve until 10pm)	8 Jan

Area	Anticipated Review Date	Current position	Implementation Date
		Tier 2: Open with food; off licence Tier 3&4: Shut; off licence only National Restrictions Jan2021: Closed. No off-licence sales permitted	
Cleaning	n/a	Cleaning of shared areas in non-isolating households continues.	n/a
Supervisions spaces: - Normal rooms - New shared rooms - Gazebos (for outdoors)	Standard Review Cycle	All tiers: All areas have been risk assessed, and new rooms made available for COVID-secure teaching. Review following supervisor feedback. National Restrictions Jan2021: Closed. No in-person teaching. May be repurposed on occasion for academic activity e.g., exams.	n/a
Printing	No review planned	All tiers: Computer Room open: Covid-secure procedures in place	n/a
Laundry	No review planned	All tiers: Open: Covid-secure procedures in place	n/a
Library	Standard Review Cycle	Tiers 1-3: Open for Click and Collect; some in-person services. 24 study spaces bookable via Facilities Booker Tier 4: Click & Collect service only National Restrictions Jan2021: Click-and-Collect only Library risk assessment currently under review as study space. Awaiting advice from UL.	6 January
Chapel	Standard Review Cycle	All tiers: Open with social distancing and no 'socialising'	6 January
SCR	Standard Review Cycle	Tier 1-3: Open Tier 4: Closed Exempted under 'work purposes' exemption in guidance National Restrictions Jan2021: Closed	6 January
JCR/MCR	Standard Review Cycle	Tier 1: Open Tier 2: Closed; except for single household	18 Jan

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		Tier 3&4: Closed; except for single household National Restrictions Jan2021: Closed	
Butterfield Café/Bar	Standard Review Cycle	Outdoor area closed due to weather. When open: Tier 1: Open for household groups or socially distanced <6 people as space allows; table service only until 10pm (11pm shut) Tier 2&3: Closed – alcohol only with substantial meals; bar moves to Hall; outdoor Taverna seating available to groups of 6 (in Tier 2) or household groups (Tier 3) Tier 4: Closed National Restrictions Jan2021: Closed	18 Jan
Sports ground	Standard Review Cycle	All tiers: Open Bookings via Groundsman (as per prior system); track and trace may be installed. Tier 4: Open for individual and Household use only National Restrictions Jan2021: Closed	6 January
Boathouse	Standard Review Cycle	All tiers: Open In Tier 3: Rowing tank and indoor group exercise not permitted Can reopen aligned with national guidance. Director of Rowing to own process of reopening and ongoing access and usage with Operations Manager support. Tier4: Open for sculls & pairs (same household); Director of Rowing to manage volume National Restrictions Jan2021: Closed	6 January

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Theatre	Standard Review Cycle	Tier 1: Open Tier 2: Open Tier 3&4: closed Work done on risk assessment including ventilation. Audience capacity reduced to ca. 30 (if 2m); track and trace required. National Restrictions Jan2021: Closed	18 January
Heong Gallery	Standard Review Cycle	Tier 1: Open Tier 2: Open Tier 3&4: Closed to the public. Possible use as venue space for recording or filming National Restrictions Jan2021: Closed	6 January
Indoor spaces:	Ongoing review:	Risk assessed and capacity set by activity so can open for socially distanced activity.	
Music Practice Rooms	Standard Review Cycle	All tiers: Open for individual or household use National Restrictions Jan2021: Closed	6 January
Director of Music Office	16 Feb	All Tiers: Open for academic tuition National Restrictions Jan2021: Closed	n/a
Wilkins Room	Standard Review Cycle	Open as individual study space. Supervisions transferred to SCR. Tier 4: Closed National Restrictions Jan2021: Closed Risk assessment currently under review as potential study space	6 January
Gym	Standard Review Cycle	Tiers 1-3: Open for socially distanced activity; track and trace required; policy on cleaning displayed. Limited slots available via Bookings. Tier 4: Closed National Restrictions Jan2021: Closed	6 January

Area	Anticipated Review Date	Current position	Implementation Date
West Lodge, Music Room, Maitland Room, Tim Cadbury Room	Standard Review Cycle	Tier 1: Open for meetings of societies; book with conferencing Tier 2: Open only for academic purposes, so some societies still permitted Tier 3: Likely shut except for pure academic purposes? Tier 4: Closed National Restrictions Jan2021: Closed	18 Jan
Master's Lodge	Standard Review Cycle	Tier 1: Available for socially distanced recitals/gatherings Tier 2: Use as performance/practice venue for individuals/households - subject to risk assessment Tier 3: Use as performance/practice venue for individuals/households - subject to risk assessment Tier 4: Lodge residents and business meetings only National Restrictions Jan2021: Lodge residents and business meetings only	6 January
Outdoor spaces	Ongoing review		n/a
Amphitheatre	16 Feb	Available for organised events; booking via conference; facilities support from conference Tier 4: closed National Restrictions Jan2021: Closed	18 Jan
Fellows' Garden	Standard Review Cycle	Available as exercise space for isolating students	6 January
Masters' Lodge Garden	Standard Review Cycle	Returns to Private use. May become available for exercise for isolating students if required	6 January
Paddock	Standard Review Cycle	All Tiers: Open for use. National Restrictions Jan2021: No outdoor exercise equipment	6 January

Area	Anticipated Review Date	Current position	Implementation Date
Tennis/netball courts	Standard Review Cycle	Tier 4: Open for use by individuals, household use National Restrictions Jan2021: Closed	6 January
Garden spaces: - Rose Garden - East Lodge	No review planned	Open for exercise	n/a
East Lodge Marquee	No review planned	Closed. Scheduled for removal	6 January
College visitors - academic	No review planned	Tier 1: College is open to academic visitors. Normal access. Tier 2: College is open to academic visitors. Normal access. Tier 3&4: College is open to academic visitors. Sign in at the Lodge National Restrictions Jan2021: Closed to visitors & guests	6 January
College visitors – social	No review planned	Tier 1: College is open to social visitors and household mixing permitted indoors and out subject to guidance on ‘rule of six’ and other government restrictions, including overnight guests; see detailed policy; household mixing allowed Tier 2: College is closed to social guests indoors; no household mixing indoors; social guest and h/hold mixing allowed outdoors (rule of 6) Tier 3&4: College is closed to social guests; no household mixing indoor or outdoor National Restrictions Jan2021: Closed to visitors & guests Note, Café/taverna/Hall are not open to guests	6 January
Archive researcher access		National Restrictions Jan2021: Archive is currently closed to research visitors – although the enquiry service and some limited research will be provided where possible by the Archivist	
Freshers events	n/a	Now complete.	n/a

Area	Anticipated Review Date	Current position	Implementation Date
Matriculation	n/a	Now complete	n/a
Sports societies	No review planned	<p>Indoor</p> <p>Tier 1: indoor sport allowed if 'rule of 6' followed</p> <p>Tier 2: indoor sport allowed as long as no h/hold mixing</p> <p>Tier 3: no group exercise classes; no indoor sport</p> <p>Tier 4: No group exercise</p> <p>National Restrictions Jan2021: Closed</p> <p>Outdoor</p> <p>All tiers: All outdoor sport allowed to restart, if guidance permits, subject to College-approved risk assessments and operating procedures. Follow University and National policy for each sport. Each group Captain to be responsible for organising and ensuring people use track and trace (where appropriate). All sessions MUST be organised – no impromptu gatherings allowed by law. NOTE: Tier 3, high risk contact sport banned (this will be advised by national bodies)</p> <p>National Restrictions Jan2021: Closed</p>	6 January
Choir	No review planned	<p>All tiers: Approved. Assembly room and chapel used. Close management by the Chaplain.</p> <p>Choral gatherings are permitted only where academically necessary and subject to risk assessment</p> <p>National Restrictions Jan2021: Closed</p>	6 January
Music societies	No review planned	<p>Tier 1: Permitted, with social distancing to 50% capacity of venue</p> <p>Tier 2: Permitted, with social distancing to 50% capacity of venue</p> <p>Tier 3&4: Not permitted</p> <p>Book venues through conference as usual</p>	18 Jan

Area	Anticipated Review Date	Current position	Implementation Date
		<p>Note: Prior DfE guidance has yet to be re-issued/revise d on broad 'educational purposes/socialising' exemption. If it is, then societies will be permitted in all tiers under that exemption</p> <p>National Restrictions Jan2021: Closed</p>	
Other Performance societies	No review planned	<p>Tier 1: Permitted, with social distancing to 50% capacity of venue Tier 2: Permitted, with social distancing to 50% capacity of venue Tier 3&4: Not permitted</p> <p>Book venues through conference as usual</p> <p>Note: Prior DfE guidance has yet to be re-issued/revise d on broad 'educational purposes/socialising' exemption. If it is, then societies will be permitted in all tiers under that exemption</p> <p>National Restrictions Jan2021: Closed</p>	18 Jan
Other societies	No review planned	<p>Tier 1: Permitted, with social distancing to 50% capacity of venue Tier 2: Permitted, with social distancing to 50% capacity of venue Tier 3: Not permitted Tier 4: Not permitted</p> <p>Book venues through conference as usual</p> <p>Note: Prior DfE guidance has yet to be re-issued/revise d on broad 'educational purposes/socialising' exemption. If it is, then societies will be permitted in all tiers under that exemption</p> <p>National Restrictions Jan2021: Closed</p>	18 Jan
Mask Policy	As University advice received	Aligned with University policy. Face coverings to be worn inside College buildings unless there is a medical exemption or lone working e.g., alone in an office space.	n/a

Area	Anticipated Review Date	Current position	Implementation Date
Asymptomatic Household testing	As University advice received	Asymptomatic programme to resume w/c 18 Jan	n/a