



UG

[Clinical Medics and Vets]

Registration –
wef Mon 9 September

Queries: freshers@dow.cam.ac.uk

ACTION:

- Check Visa & Sign PBI Contact Sheet [if visa holder]
- Check Student’s Identification
- Issue University Card [please retrieve old card from student]
- Record on Sharepoint as ‘Registered’

REGISTRATION:

- Academic Gown..... <https://www.ryderamies.co.uk/shop/range/academic-robles/graduate-gowns/> [Email for voucher code]
- College Nurse [re-registration not required] nurse@dow.cam.ac.uk [Email if appointment required]
- College Policies and Terms & Conditions www.vle.cam.ac.uk [Agree online 1 - 11 October]
- Director of Studies Interview <http://www.dow.cam.ac.uk/students/teaching/beginning-and-end-term-director-studies-and-tutor-meetings>
- Graduate Tutor Interview www.vle.cam.ac.uk [Sign up from 1 October]
- Matriculation Events [Photo & Dinner only] http://www.dow.cam.ac.uk/sites/default/files/matriculation_event_timetable_for_clinical_students.pdf

INFORMATION:

- Financial Support [list of funding available] <http://www.dow.cam.ac.uk/students/finances-bursaries-and-awards/college-external-and-university-wide-financial-support>
- Letter Requests [bank, council tax, student certificate, student railcard applications] tutorial-enquiries@dow.cam.ac.uk [Email to request a letter – please allow 5 working days]
- Motor Vehicles and Parking..... <http://www.dow.cam.ac.uk/current-students/downing-college-rules-and-guidelines/bicycles-and-cars>
- Tutorial Office [opening hours]..... <http://www.dow.cam.ac.uk/students/tutorial-and-admissions-office>
- Welfare [help and support] <http://www.dow.cam.ac.uk/students/tutors> [Graduate Tutors]
chaplain@dow.cam.ac.uk [College Chaplain]
academic-registrar@dow.cam.ac.uk [Tutorial Office]
<https://linkline.org.uk/> [Nightline – confidential support]
EMERGENCY – Contact the Porters’ Lodge [01223 334800]

ACCOMMODATION [living at Downing]:

Whilst the College endeavours to provide you with a well-equipped, clean and fully functional room occasionally things do go wrong. In these instances, please action the following:

- Cleanliness [email the Housekeeping Department] ... cb307@dow.cam.ac.uk and db520@dow.cam.ac.uk
- IT Issues [email the IT Department] it@dow.cam.ac.uk
- Maintenance [report faults/issues online] <https://distro.dow.cam.ac.uk/oms/default.aspx>
- Room Inventory [complete online] <http://www.dow.cam.ac.uk/join-downing/information-new-students/quick-checklist-postgraduates/action-postgraduates/moodle-2> [From 1 - 11 October]

This document can be accessed online at:

http://www.dow.cam.ac.uk/sites/default/files/2019_2020_ug_clinical_fresher_registration_document.pdf

Each staircase or hostel has a ‘Fire Action’ notice – on your arrival please familiarise yourself with this important health and safety information, as well as locating your designated fire assembly point