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TUTORIAL &
ADMISSIONS
OFFICE

DOWNING COLLEGE CAMBRIDGE

MAPS:

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[Directions to Downing](#)

[Downing Visitor Plan](#)

[Downing Student Plan](#)

Postgraduate Event Timetable 2019/2020

Events listed in chronological order:

Date:	Time:	Location:	Purpose:	Bring With You:
ARRIVAL 1 October [unless you have written permission from College to arrive before 1 Oct]	After 2.00 pm daily	Porters' Lodge	On arrival - report at the Porters' Lodge. Introduce yourself as a new Postgraduate. Ask the Porters to show you where your pigeon hole is. Collect your University Card. If you have been allocated a room at Downing College, sign in and collect key to accommodation. [Your College room will only be available <u>after 2.00 pm.</u>] [If your room is accessible by University Card, you will not be issued with a key.] Register your bicycle. [If you have brought one to College.] Finally, ask the Porters to direct you to Registration.	
REGISTRATION	2.00 pm to 5.00 pm [Last registration at 4.45 pm]	Tutorial & Admissions Office [B Staircase]	Introduce yourself as a new Postgraduate and ask to Register. Provide original documentation to confirm your identity. [We are unable to register you without this.] Obtain student loan payment authorisation, if you have taken out a loan. If you are a visa holder, you will need to bring your visa [Biometric Residence Permit] and passport documentation for scanning. Receive important Registration documentation.	Original documentation to confirm your identity and College offer letter.
1 October By 16 October (Deadline)	9.30 am to 12.30 pm and 1.30 pm to 4.30 pm [Normal Bursary hours]	The Bursary [B Staircase]	Pay College bill. Payment can be made by the following means: - Sterling cheque or UK debit card only. - Bank transfer (details at the bottom of your bill). [Please note, outside of office opening hours payment may be posted in the payment box outside the Bursary or left at the Porters' Lodge marked for the attention of the Bursary.]	College Bill. [Emailed to new students by 4 October via their Cambridge email address.] Sterling cheque or UK debit card.

Date:	Time:	Location:	Purpose:	Bring With You:
6 October	10.00 am	Chapel	Freshers' Service. <i>[Attendance optional.]</i>	
7 October onwards	Appointment times online [sign-up from 1 October]	Locations online	Beginning of Term Meeting with Graduate Tutor.	
7 October onwards	Appointment times online [view or sign-up from 24 September]	Locations online	Beginning of Term Meeting with Director of Studies [BTH, MAST, LLM, MCL only.]	
7 October to 18 October	Appointment times online [sign-up from 1 October]	Nurses' Room [O Staircase]	Register with a College Nurse.	
8 October	8.45 am to 10.00 am, 10.15 am to 11.30 am or 11.45 to 1.00 pm 2.00 pm to 5.00 pm	Babbage Lecture Theatre	General Safety Session on keeping safe and healthy at the University of Cambridge [Book one of the General Safety Sessions offered.] Chemical/Laboratory Safety Session [Must book a place on this session]. Registration begins 10 minutes prior to the session start time. Attendance compulsory for new science graduate students.	
9 October	12.30 pm onwards	Mill Lane Lecture Rooms	Graduate Safety Course - Optional sessions . Supervisors will advise students which sessions to attend , depending on the nature of the work the student is likely to do.	
9 October	4.30 pm	Outside the Dining Hall	Free historical and architectural tour of the College. If you would like to attend, please email the Vice Master, Dr Paul Millett.	
10 October	3.30 pm to 4.30 pm	Chapel Steps	Keith's Cafe, serving free doughnuts, biscuits, tea, coffee and lemonade. <i>[Attendance optional - all Freshers welcome.]</i>	
15 October	11.00 am to 12.30 pm	Quadrangle [Chapel if wet]	Individual Matriculation Photographs - Organised by Lafayette Photography . <i>Please telephone Lafayette to book.</i>	Academic Gown with smart clothing.
15 October	1.00 pm (Arrive at 12.45 pm)	Quadrangle	Group Matriculation Photograph.	Academic Gown with smart clothing.

Date:	Time:	Location:	Purpose:	Bring With You:
15 October	Immediately following the photograph.	Howard Lecture Theatre	Formal College welcome. Receive information on Matriculation Ceremony by the Praelector. Introduction of key College Officers and Departments.	Academic Gown with smart clothing.
15 October	3.00 pm to 5.30 pm [See online timetable]	West Lodge on E Staircase	Matriculation Ceremony. <i>[Matriculation time is by surname only - please see online timetable.]</i>	Academic Gown with smart clothing.
15 October	7.00 pm	Grace Howard Room	Matriculation Dinner Reception.	Academic Gown with smart clothing.
15 October	7.30 pm	Dining Hall	Matriculation Dinner.	Academic Gown with smart clothing.

In the event of a timetable clash please contact the [Tutorial and Admissions](#) Office.