

## DATA PROTECTION DECLARATION FORM

I agree to the University of Cambridge and to Downing College, Cambridge, processing data contained in my personal file whether provided in confidence or by other individuals or institutions. I recognise that some of the information received by the University of Cambridge and by Downing College, Cambridge, will have been provided confidentially. I accept that this information will be retained by the University and the College for as long as it remains relevant. In the case of unsuccessful applications this normally means that hardcopy files will be destroyed on the 1<sup>st</sup> September in the year following application, and electronic files are anonymised and kept for research and statistical purposes.

Sharing details of your admissions assessment and interviews risks compromising the standards of admission, and could harm the interpretation of your own performance. I understand that the College expects me to retain confidentiality and not to share interview questions and unseen work with other applicants, or to discuss them publicly for a period of at least 36 months from the date of my participation in either of these processes. This includes communication indirectly or directly by email, websites, chat rooms and texts with other candidates. The College will treat any breach of confidentiality as a very serious matter.

**NAME**

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**SUBJECT**

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**SIGNED**

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**DATE**

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### FEEDBACK ON APPLICATIONS

Downing College is happy to provide feedback about applications, **when requested before 1 March 2018**, to applicants who have been interviewed by the College, but have failed to secure an offer, either in the first instance from Downing College or subsequently from a pool College.

We provide feedback to the writer of the UCAS reference (usually, therefore, a member of staff at the applicant's school/college), or in the case of applicants who have left school, at the time of applying, we will provide feedback directly.

This is for two reasons:

1. The referee is well placed to judge the best way to convey the feedback to the individual concerned so that it is received as a beneficial learning experience;
2. The provision of feedback to the applicant's institution informs advisers of future applicants about the standards and requirements for the relevant Cambridge course and thus is of wider benefit to the admissions process.

Under the Data Protection Act 1998 we require your consent in order to send feedback on your application to your UCAS referee.

**TO GIVE THIS CONSENT, PLEASE TICK HERE**

PLEASE RETURN THIS FORM NO LATER THAN **8 NOVEMBER 2017**

EMAIL: [admissions@dow.cam.ac.uk](mailto:admissions@dow.cam.ac.uk)

POST: Admissions Officer, Downing College, Cambridge CB2 1DQ